

IEEE ALASKA Section
Executive Committee Meeting
GCI Conference Room
15th Floor, Denali Towers
2250 Denali Street
Anchorage, AK

Meeting Minutes 11/1/2011

Executive Committee Attendance:

Bob Baldwin Todd Petersen Jens Munk (phone) Jeff Miller
Franz (by phone from Fairbanks) John Lund Ocie

Begin meeting notes:

The meeting was called to order at approximately 5:51 by Jeff Miller

Section I. Review of previous draft minutes.

Posted online

Section II. Correspondence

A. Bank Statements

John—we were getting a lot of mail due to the P.E.S. workshop registration form and checks.

Treasurer report moved up

The most recent bank statement \$34,286 in the money market account

\$20,881 in checking

Last month movement : \$33 to Jeff for August food.

\$1000 in scholarship money paid to two students (UAA and UAF)

\$85 reimbursement to Aung for P.E.S.

Withdrawals : \$110 in cash to fill the cash box before the meeting.

Deposits from luncheons.

Section III. Business

A. Fairbanks Subsection Report

Franz – GRSS Update—the kickoff meeting has been scheduled at the Morris Thompson Center in downtown Fairbanks on November 17th.

A talk will be given by Dr. Mark Meyers, “ the role of remote sensing in the environment and economic development of Alaska.” An announcement has been sent out to the IEEE list.

Dr. Meyers is the former director of the USGS and now vice chancellor for research at UAF.

There will be a minimal financial outlay for the event; the speaker and the location are free. Need \$ for catering.

B. October Luncheon Speaker –

Heather Hudson will give a talk on an appropriate topic. Heather Hudson works for the institute for social and economic research and is a distinguished IEEE lecturer.

H. Hudson will give us a short bio and the talk outline so we can get this out to the Isitserv.

We received positive feedback from the use of Kinkey's. There is some concern about having a vegetarian plate.

The manager at Kinley's said to let them know about any special orders in advance, also if we want to continue, we won't have to fill out the paperwork every time.

John—320 total cost, 19 people dining, 18 people paid (including students) . we took in 330\$.

These are approximate numbers.

Early advertizing with a RSVP system is a must.

The room is good for 6 tables of 8, if we had another big attractor, that would be a problem.

Jens will inquire about the basement if we have larger groups.

C. Scholarship Fund Raising Update

No update

D. Fairbanks Student Branch request for \$500.

Jeff requests that we allocate up to \$500 annually for the student branched, provided we are given justification for expenses.

Bob seconds the motion.

No objections, motion passes. \$500 to UAF, \$380.76 to UAA student branches approved.

E. Officer nominations

Victor Melendez has accepted the chair of the nomination committee. Email went out today.

Nov. 15th deadline foe solicitation of nominations.

Bob—needs to touch base with the current officers.

Jens—if no one wants the vice-chair position, he will repeat.

F. NWA Student paper competition solicitation.

We need to start to solicit papers now so we can have an evaluation period.

Solicit now with a deadline in January. Jeff mentions to Jens that perhaps we need to prepare a flier to give to the UAA and UAF student branches.

G. Treasurer Report

--given during correspondence--

H. Bylaws Update

Not something we could accomplish in 2 months. Kind of out of time this year.

I. UAA School of Engineering building initiative (Bob)

Make this letter general to the UA system. The letter shouldn't be written by employees of the U.A. system.

J. Other Items

Bob has some items from the PES Chapter.

The workshop is going on at Chugach electric today and tomorrow.

Dee is getting his outstanding P.E.S. engineer award.

This event is fully subscribed.

PES has also started their nomination process.

John—John will collect finalized numbers and checks after the event

The meeting was adjourned at 6:28 pm by Jeff Miller.

List of upcoming action items

June	P.O. Box renewal due date (annual)
August/September	Get IEEE member on the E-Week steering committee.
Fall	Solicit student papers for the NWA Region 6 student paper competition
January	update email listserv